

Schedule of Rates

This gives the standard rates (from 1 January 2020) for booking facilities at the Saint Andrew's Centre, Histon. The rates are reviewed annually with any changes implemented in January. All enquiries and bookings should be made through the Centre Office.

Rates:

Hall 1:	£30.00/hour
Hall 2:	£23.40/hour
Upstairs Hall:	£17.70/hour
Upstairs Meeting Room:	£9.20/hour
Kitchen:	£9.00/hour (exclusive) £3.00/hour (shared)
Courtyard:	£11.70/hour
Full Centre:	£80.50/hour

Extras such as projectors, assistance setting up etc. to be agreed in consultation with the Centre Manager

The Centre Café is able to offer catering packages for many events. Enquiries about these should be made initially through the Centre Manager.

Discounts:

A) 35% discount for:	Registered charities
B) 25% discount for:	Residents of Histon and Impington for personal (non-profit, non-chargeable) use
C) 10% discount for:	Regular bookings of 10 or more sessions

Please note, Local Discount is not applicable to charities assuming the Charity Discount is applied. Combined discounts are applied sequentially (e.g. if a £100 booking was entitled to discounts A and C, the charge would be (£100 x 65%) x 90%= £58.50).

There is no charge for groups that are part of the ministry of St Andrew's Church, but they should still book all sessions through the Centre Manager.

Refundable Deposits:

Set of keys:	£25
One off booking (meeting):	£25
One off booking (party):	£75
One off booking (party with bouncy castle):	£100
Regular booking:	Equivalent to one month's rent (or as agreed with the Centre Manager)

Availability:

More detail about available our rooms can be found on our website, <http://www.standrewscentre.org.uk>

To check availability, please contact the Centre office.

Review of Rates:

Hire rates are reviewed annually in January of each year. Under exceptional circumstances, rates may be reviewed at other times.